

U.S. Army Corps of Engineers (USACE)
COLLATERAL DUTY SAFETY OFFICER (CDSO) DESIGNATION LETTER

For use of this form, see EM 385-1-1; the proponent agency is CESO.

Purpose: The supervisor will use this form to designate a Collateral Duty Safety Officer (CDSO).

Attach the following documentation to the applicable USACE SOH plan:

1) This signed CDSO Designation Letter; 2) An instructor-signed OSHA 30-hour card (or course completion certificate if within 90 days of having completed the OSHA 30-hour training) or equivalent according to EM 385-1-1 paragraph 1-3.c; and 3) All additional Safety and Occupational Health (SOH) competency training.

PART I: COMPLETED BY THE SUPERVISOR IN CHARGE (SIC) OR THE SUPERVISOR'S APPOINTED REPRESENTATIVE (SAR)

1. Project Name

2. Location

3. According to OSHA 1960.58 requirements, the designated CDSO on this form meets the minimum EM 385-1-1 training and experience requirements below; is knowledgeable on the USACE SOH program; its procedures for the reporting, evaluation and abatement of hazards; procedures for reporting and investigating accidents and allegations of reprisal, the recognition of hazardous conditions and environments; identification and use of SOH standards, and other appropriate rules and regulations.

OSHA 30-Hour	Competency Training	Experience
Construction or General Industry or equivalent according to paragraph 1-3.b.	Will maintain 24 hours classroom or on-line SOH related coursework every three years.	A minimum of three years of experience and knowledge of the work being performed to identify hazards and implement controls.

4. Summary of required experience:

5. Supervisor Name

6. Supervisor Title

7. Supervisor Signature

8. Date

PART II: COMPLETED BY CDSO/QP/CP

By signing below, I certify that the information provided on this form is true and correct to the best of my knowledge.

1. CDSO Name

2. Date

3. CDSO Signature